

## **Policy and Procedure**

**for responding to urgent or short-term requests for funding from mission agencies and aid organisations.**



**PCC will consider requests from church family members to respond to urgent, one-off or short-term requests for funding received from mission agencies and aid organisations, whether local, national or worldwide.**

### **The role of Mission Action Group (MAG)**

MAG will be responsible for evaluating and responding to requests on behalf of PCC, and for making a recommendation to PCC on what action should be taken.

### **Scope of this policy**

This policy is designed to complement our normal giving to our Mission Partners and the support that we provide for short-term mission projects and activities undertaken by individual members of the church family. It does not preclude PCC deciding to support significant mission opportunities or respond to humanitarian crises in other ways, and is not a substitute for church family members' individual support for mission and humanitarian causes as part of their planned giving.

### **Organisation and oversight of projects and activities**

Applications will be more likely to succeed if they satisfy three key criteria:

1. That the need is short-term and urgent.
2. That the member of the church family making the request has an existing connection with the agency and is willing to make the request on their behalf.
3. That the request is in line with our Purpose Statement and current priorities.

### **Funding available**

PCC has limited financial resources, and a sum equivalent to 1% of Parish Giving will be included in the budget each year for this purpose. Any funds remaining unallocated at the end of the financial year will be returned to the general account. We want to respond in the

best and most appropriate way, so those making requests will be expected to consider carefully whether the need is urgent enough and of a sufficiently broad appeal to the church family to justify the allocation of PCC resources. They should also have explored other possible sources of funding.

### **Application**

Prospective requests for funding may be discussed with MAG before making an application. Members of MAG have a wide range of experience in mission activity and will be happy to give advice and guidance. It will be helpful if MAG is consulted as early as possible.

In every case, a formal application should be made to MAG using the Short-term and Urgent Funding Application Form. MAG will review the application and recommend to PCC whether to accept or refuse the request, and suggest the amount of funding that should be provided.

### **Reporting back**

All those making successful applications should be prepared to report any progress or outcomes identified as a result of our giving to MAG, so that PCC and the wider church family can be kept informed.

DO/MAG  
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